





# \*SAMPLE ONLY\*

## Essex Region Conservation Authority

360 Fairview Ave. W., Essex, ON, N8M 1Y6, p: (519)776-5209, f: (519)776-8688, [www.erca.org](http://www.erca.org)

### 2011 APPLICATION FOR PERMIT FOR DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATION TO SHORELINES AND WATERCOURSES

**THIS SECTION TO BE COMPLETED BY ERCA TECHNICIAN**

<input type="checkbox"/> Section 28 - Conservation Authorities Act as amended	APPLICATION FEE	APPLICATION NUMBER
<input type="checkbox"/> Section 14 - Public Lands Act as amended		
<input type="checkbox"/> Section 35 - Fisheries Act		

#### Applicant/Owner:

Name <b>NAME AND MAILING ADDRESS OF THE PERSON(S) WHO ACTUALLY OWN THE PROPERTY</b>	Telephone <b>DAYTIME PHONE OR CELL #</b>
Complete Mailing Address - Street No. & Name, Town/City	Postal Code <b>AND FAX NUMBER</b>

#### Contractor/Agent: (if applicable)

Name <b>IF YOU ARE ACTING ON BEHALF OF THE OWNER(S) OF THE PROPERTY - COMPLETE THIS SECTION</b>	Telephone <b>DAYTIME PHONE OR CELL #</b>
Complete Mailing Address - Street No. & Name, Town/City	Postal Code <b>AND FAX NUMBER</b>

#### Location of Proposed Works:

Municipality <b>EXAMPLE: ESSEX, LAKESHORE</b>	Waterway <b>EXAMPLE: LAKE ERIE, BELLE RIVER</b>
Municipal Street Address <b>123 RUNNING ROAD</b>	Legal Description: <b>LOT 10 PLAN 12R-4931</b>

**CIRCLE THE**

#### Proposed Works to be Undertaken

See Schedule "B" attached

CONSTRUCTION OF BREAKWALL, <u>DOCK</u> , BOAT HOUSE/LAUNCH/RAMP etc.		OFFICE USE
area:	length: <b>10 METRES</b> width: <b>1.2 METRES</b>	Floodproofing Elevation:
Construction Details: <b>DOCK ON SPILES</b>		
CONSTRUCTION OF A <u>DWELLING</u> GARAGE, ADDITION, OTHER STRUCTURE		OFFICE USE
area:	length: <b>13 METRES</b> width: <b>10 METRES</b>	Floodproofing Elevation:
Setback from Waterway: <b>30 METRES FROM BREAKWALL</b>		
Drainage Details (ie. side yard swales, retaining walls): <b>RETAINING WALLS</b>		
PLACEMENT & GRADING OF FILL		
Dimensions of area to be filled	length: <b>10 METRES</b> width: <b>3 METRES</b> depth: <b>0.3 METRES</b>	
Type of materials to be used	<input type="checkbox"/> sand <input checked="" type="checkbox"/> earth <input type="checkbox"/> gravel <input type="checkbox"/> armour stone <input type="checkbox"/> other	
Erosion/silting prevention (describe)	<b>VEGETATION (GRASS) AND/OR SIDE YARD SWALES</b>	
OTHER		
<b>- LIST ANY OTHER PROPOSED WORKS</b>		

← EXAMPLES OF WORKS - 7

Attach two (2) copies of plans depicting:

- 1) Location of property in relation to surrounding buildings, streets, roadways, etc. (plot plan)
- 2) Size, location and dimensions of property - all existing structures
- 3) Location, dimensions and elevation of all proposed structures, and fill
- 4) Elevation of any windows, doors, vents, or other exterior openings in relation to final grade

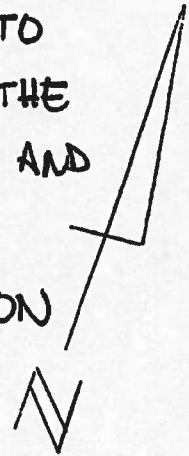
The above submission must be in complete final form before it will be scheduled for consideration by the Board of Directors. This application, if approved, does not preclude any approvals by any other existing laws and regulations. Any false or mis-leading statement contained in this application may result in withdrawal of any permit issued on the basis of this application.	Personal information on this form is collected under the authority of Conservation Authorities Act, RSO 1980, and will be used only by programme administration. Questions about the collection of personal information should be directed to: ERCA, 360 Fairview Avenue West, Essex, Ontario, N8M 1Y6 <b>2010 application form</b>
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**\*BE SURE TO SIGN AND DATE THIS FORM.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

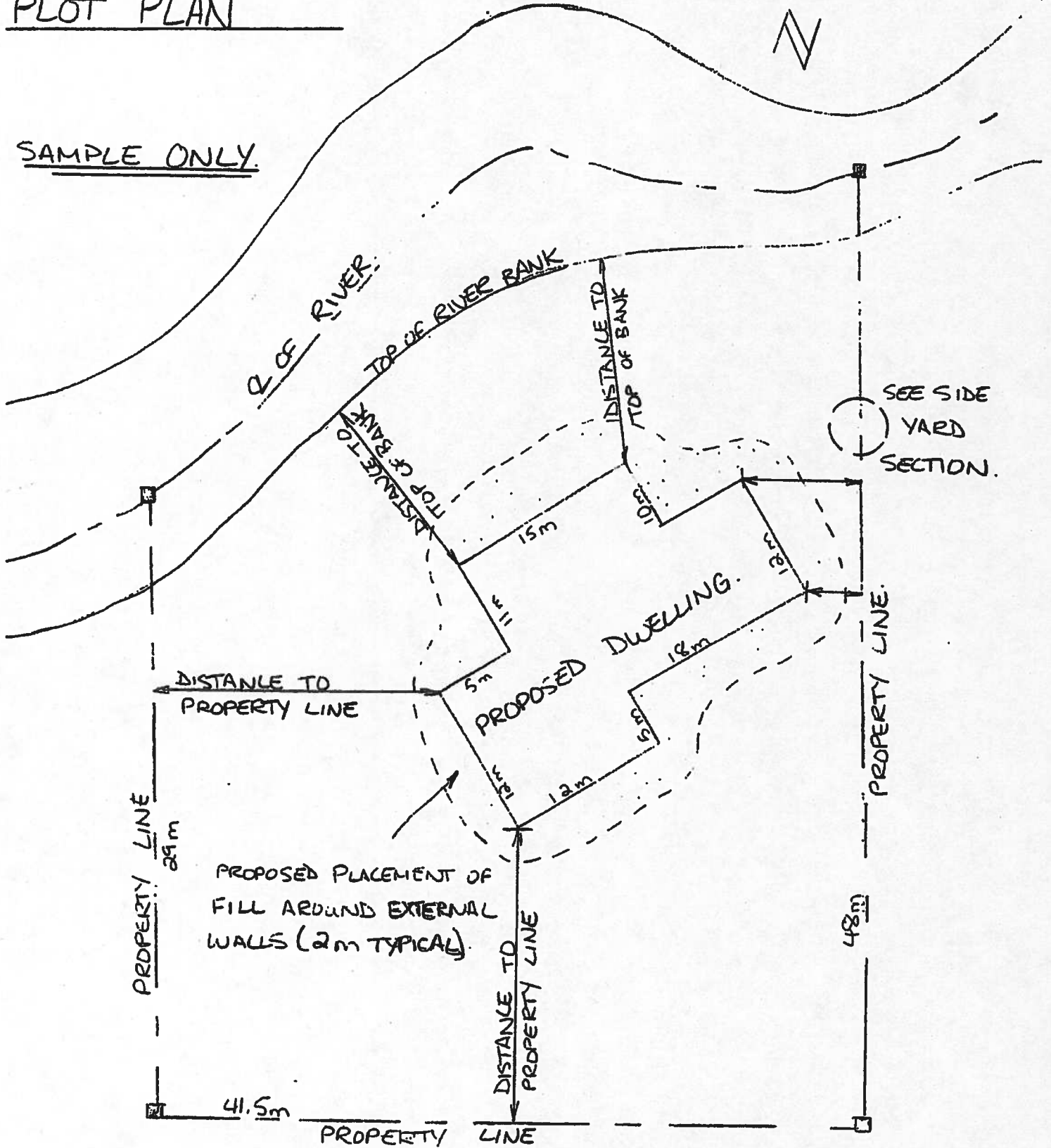
APPLICANT \_\_\_\_\_  
LOT \_\_\_\_\_ PLAN/CONC \_\_\_\_\_  
MUNICIPAL \_\_\_\_\_  
STREET ADDRESS \_\_\_\_\_

\* BE SURE TO INCLUDE THE APPLICANT AND LOCATION INFORMATION



PLOT PLAN

SAMPLE ONLY.

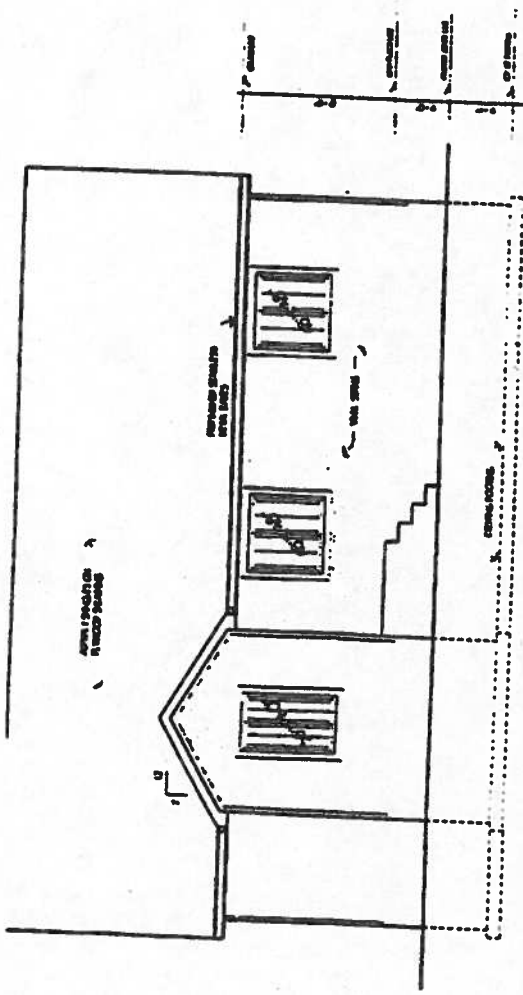


NAME OF ROAD.

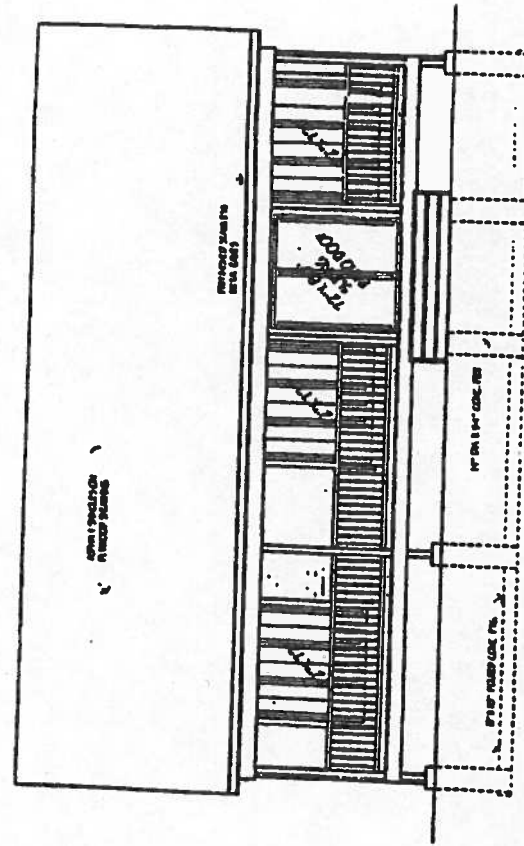
\* BE SURE TO SIGN AND DATE PLOT PLAN.

SIGNATURE OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_



FRONT ELEVATION  
SCALE 1/8" = 1'-0"

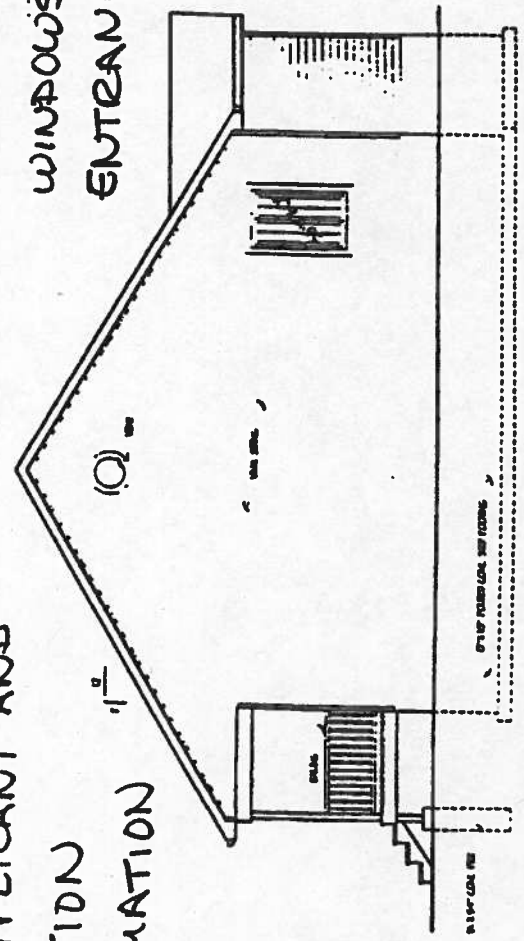


REAR ELEVATION  
SCALE 1/8" = 1'-0"

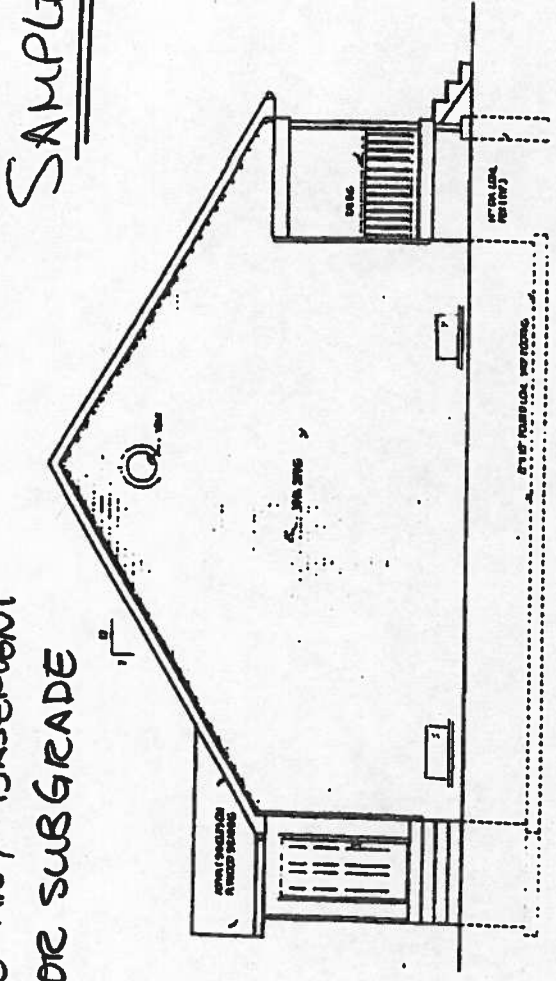
ELEVATION PLAN

\* BE SURE TO INCLUDE THE APPLICANT AND LOCATION INFORMATION

- DRAW OR NOTE ANY BASEMENT WINDOWS AND/OR SUBGRADE ENTRANCES.



LEFT ELEVATION  
SCALE 1/8" = 1'-0"



RIGHT ELEVATION  
SCALE 1/8" = 1'-0"

SAMPLE ONLY

APPLICANT \_\_\_\_\_

LOT \_\_\_\_\_ PLAN/COLOR \_\_\_\_\_

MUNICIPAL \_\_\_\_\_

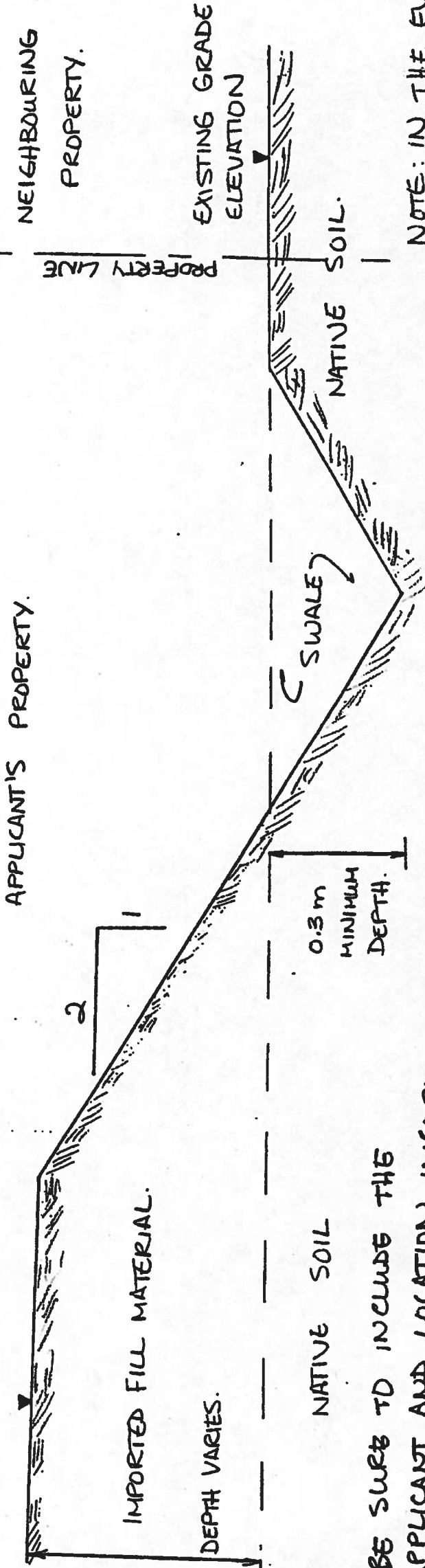
STREET ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_

BE SURE TO SIGN AND DATE

SIGNATURE OF APPLICANT

# SIDE YARD SWALE SECTION

FINISHED GRADE ELEVATION  
(TO BE DETERMINED BY ERCA TECHNICIAN).



\* BE SURE TO INCLUDE THE  
APPLICANT AND LOCATION INFORMATION

APPLICANT: \_\_\_\_\_

LOT \_\_\_\_\_ PLAN/CONC \_\_\_\_\_

MUNICIPAL \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

\* BE SURE TO SIGN AND DATE \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

-SIDE YARD SWALES WILL BE CONSTRUCTED ON THE  
APPLICANT'S PROPERTY TO PREVENT RUNOFF  
ONTO ADJOINING PROPERTIES.

NOTE: IN THE EVENT  
THAT THERE IS A  
SUBSTANTIAL GRADE  
DIFFERENTIAL, RETAINING  
WALLS SHOULD BE  
USED.

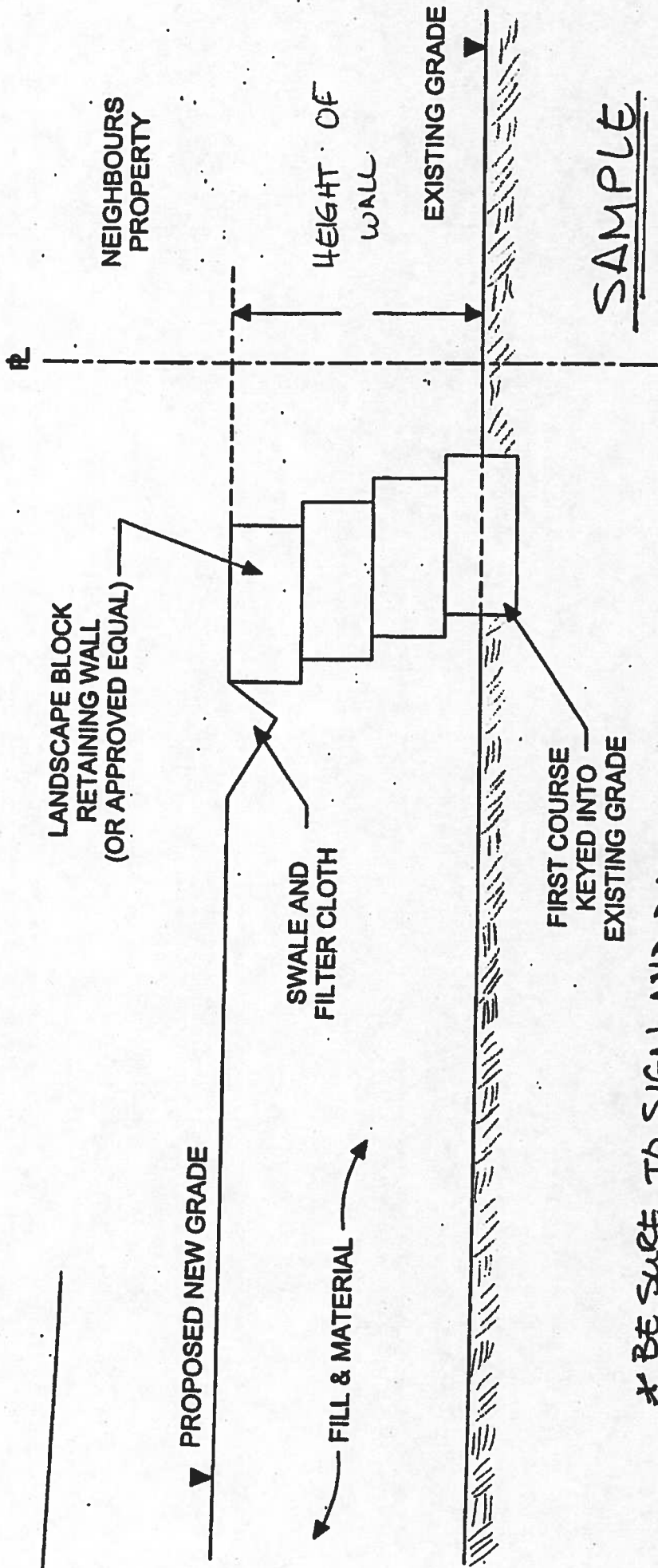
SAMPLE ONLY.

\* BE SURE TO INCLUDE THE APPLICANT AND LOCATION INFORMATION

APPLICANT: \_\_\_\_\_  
 LOT \_\_\_\_\_ PLAN/CONC. \_\_\_\_\_  
 MUNICIPAL \_\_\_\_\_  
 STREET ADDRESS \_\_\_\_\_

## SWALE/RETAINING WALL SCHEDULE

(AS NEEDED TO AVOID A LOT GRADING ISSUE WITH ADJOINING PROPERTIES).



NOTE:

RAILROAD TIES ARE NOT SUITABLE RETAINING WALL MATERIAL.

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\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE.

SAMPLE

ONLY



**ESSEX REGION CONSERVATION AUTHORITY  
2011 FEE SCHEDULE  
Floodplain Regulations and Related Services**

SERVICE	FEE
<b>Drain Review</b>	
• Input, review, clearance on drainage proposals in defined areas of environmental concern	\$ 500.00
• Input, review, clearance on other drainage proposals	\$ 80.00
<b>Environmental Impact Assessments (EIAs)</b>	
• Input, review, comment on Scoped EIAs completed by consultant	\$ 565.00
• Input, review, comment on Full EIAs completed by consultant	\$1158.25
• Technical review and clearance where detailed analysis is not required	\$ 90.40
<b>Request for Information (lawyers, owners, purchasers or agents)</b>	
• Request for information on regulations for property transaction	\$ 141.25
<b>Shoreline Property Assistance Act (SPAA)</b>	
• SPAA evaluations/inspections	\$ 310.75
<b>Development Reviews</b>	
1. Technical review and clearance where permit or site visit is not required	\$ 80.00
2. Applications for renewal of existing permits prior to expiration of original permit	\$ 115.00
3. Placing or grading of fill outside of floodway	\$ 150.00
4. Repair of existing breakwalls, construction of small building additions, construction of small outbuildings (less than 30 square metres)	\$ 150.00
5. Applications for garage/storage building (less than 53.5 square metres, non-habitable)*	\$ 250.00
6. Survey Services	\$ 310.75
7. Technical Evaluations: elevation, setback survey or site report or property evaluations for tax assessment, ecological evaluation and/or report	\$ 875.75
8. Applications for building construction on sites not directly abutting shorelines or watercourses and with fill grade differentials less than 0.3m*	\$ 525.00
9. Alterations to waterways/shorelines including breakwalls, crossings, outlets, docks, etc. (not requiring engineering and/or other technical or environmental studies)*	\$ 500.00
10. Applications for building construction on sites directly abutting shorelines or watercourses (including additions impacting on setback)*	\$ 800.00
11. Alteration to waterways/shorelines including breakwalls, crossings, outlets, etc. (requiring engineering and/or other technical or environmental studies)*	\$ 800.00
12. Applications involving more than one regulated activity, or those requiring engineering studies/designs, environmental studies or other studies*	\$1025.00
13. Development proposals involving multiple dwelling units (more than 5 lots) where stormwater management or other engineering evaluations are required \$1700 base cost (up to 5 lots) plus \$160 per additional lot to a maximum of \$5000	\$1700.00 base cost
14. Commercial /Industrial/Institutional developments where stormwater management or engineering evaluations are required \$1500 base cost plus \$400 per hectare to a maximum of \$4000	\$1500.00 base cost
15. Municipal Infrastructure/recreational stimulus funding \$2500 base cost up to a maximum of \$6500	\$2500.00+
16. Applications where work has proceeded without authorizations	Double Fee
<b>Planning Applications</b>	
• Minor Variances	\$ 50.85
• Subdivisions	\$ 152.55
• Subdivision Clearance	\$ 113.00
• Consents, ZBAs, OPAs and Site Plan Control	\$ 84.75
*If a site survey is required, refer to ERCAs Survey Services	